

**Litchfield Town Facilities Committee
Bantam Annex
80 Doyle Road, Bantam
Special Meeting
September 15, 2015**

A Special Meeting of the Litchfield Town Facilities Committee was held at the Bantam Annex, 80 Doyle Road, Bantam, on Tuesday, September 15, 2015 at 7pm.

Present: William J. Buckley, Jr., Chairman; Lynne Brickley, Ann Combs, Peter Ebersol, Mitchell Fishman, Jack Healy, John Langer, Robert Petricone, Gary Waugh, David T. Wilson, Jeffery Zullo, and Edgar Auchincloss (alternate).

Absent: Lisa Losee (alternate).

Public Present: Betsy Fabbri, Ed Fabbri, John Martin, Lynn McMullin, and First Selectman Leo Paul.

Call to Order: Chairman William J. Buckley, Jr., called the meeting to order at 7:06pm.

Approval of Minutes: Mr. Zullo made a motion to approve the minutes of the May 1, 2013 meeting as read. Mr. Ebersol seconded the motion which passed. Ms. Brickley, Mr. Fishman, Mr. Langer, Mr. Petricone and Mr. Waugh abstained from the vote.

Reading of the Charge of the Committee:

1. Mr. Ebersol read the charge of the Committee.
2. Mr. Zullo reported that Eversource offered grant money to determine energy efficiency of buildings in town. The Town has appointed a "Green Team" to work with this grant. Mr. Zullo will keep the Committee updated on results of the study.

Discussion of Town Hall Building Committee conclusions: Mr. Martin reviewed past work done by the Town Hall Building Committee. The first committee, organized in 2008, analyzed the existing town hall and the Bantam annex. The second committee, organized in 2012, studied the possibility of constructing a new town hall building.

Discussion of the Charge of the Town Facilities Committee:

1. All buildings will be evaluated and various options considered before making recommendations.
2. The Committee discussed zoning and deed restrictions of various Town properties. Mr. Langer will bring information about zoning of the Bantam annex to the next meeting.
3. Lynn McMullin discussed student enrollment and classroom use at Litchfield schools. Mr. Waugh and Ms. McMullin will update the Committee periodically about needs of the schools. Ms. McMullin will develop a scope which may be used by a consultant to study space and future needs of existing school facilities. Mr. Healy will bring information about the existing schools to the next meeting.

Budget: The Committee will let the Board of Selectman know in advance if more funds are needed.

Meeting Schedule: Mr. Fishman made a motion to set the remaining 2015 meeting dates as September 30, October 28, November 24, and December 22 at 7pm, at a location to be

determined. Beginning in 2016, meetings will be held on the fourth Wednesday of each month, through July. Mr. Healy seconded the motion which was unanimously approved.

Adjournment: Mr. Healy made a motion to adjourn the meeting. Mr. Ebersol seconded the motion which was passed unanimously. The meeting was adjourned at 9:10pm.

Respectfully submitted,

Alissa Bumstead
Recording Secretary